

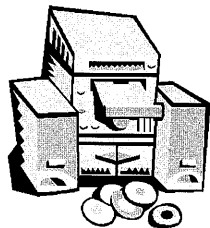
Statutory requirements

The Hirer must comply with the requirements of all legislation, regulations or by-laws in relation to a function and in particular, must obtain any licence required for the function.

Pack up

At the end of your hire period all tables, chairs and lectern are to be returned to the furniture storeroom and stacked as per instructions in the furniture store room. Stage blocks are to be returned to the store room behind the bar.

All lights (including toilet lights) must be switched off. All doors and windows must be left locked.



Curfew

Although Quercus Rural Youth Park is located in rural setting, there are several nearby neighbors. A noise curfew of 2 am applies to the property which also applies to the movement of vehicles

Rubbish

Rubbish is to be collected from all areas within the function centre – kitchen, toilets, bar, meeting room and store rooms as well as adjacent areas outside the function centre and placed in the skip bin adjacent to toilet block 3.



LP Gas

The Kitchen hot water and cooking appliances are all gas powered. Instructions for the hot water unit are printed on the back of the cover plate. Instructions for the oven and hotplates are on the oven. Turn gas on, and check manifold between cylinders, well before trying to light any appliance. Turn cylinders off after use.

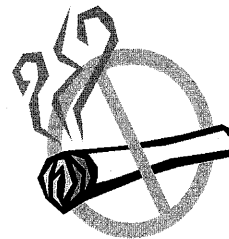
IMPORTANT INFORMATION

No items are to be affixed directly to any wall using any form of adhesive or nails tacks etc.

NO CONFETTI or similar material to be used within the building - otherwise part or the entire Bond will be forfeited. (Unless premises has been granted by the Property Management Committee Chairman)

The hirer must ensure that all emergency exits, fire fighting equipment and electrical switchboards are kept clear of obstructions and not tampered with.

Smoking is prohibited in all areas of the Hall and any buildings at Quercus Rural Youth



Barbecues, spits, etc. are not allowed inside the hall. Enclosed spits provided by caterers are permitted in the kitchen area only.

All electrical equipment used in the function centre must be inspected and tested in accordance with AS 3760.

Balloons are not permitted outside the function centre



Rural Youth Organisation of Tasmania
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Head Office: admin@ruralyouth.com.au
☎ 6331 6154 (bus hrs)

PM Chairman: property@ruralyouth.com.au

QUERCUS RURAL YOUTH PARK

This document contains important information for all users of Quercus Rural Youth Park. It is to be read in conjunction with the Terms and Conditions of hire provided with the Hire booking form. It is the responsibility of the person named on the booking form to ensure these basic expectations are adhered to.

Rural Youth Function Centre



Access

Keys to Quercus Rural Youth Park and the Rural Youth Function Centre are to be collected from, and returned to the Rural Youth Office, 62 York Street Launceston (9 am - 5 pm Monday - Friday) prior to the hire date, by the site hirer unless alternative arrangements are made with Property Management Committee Chairman.

The hirer is to follow instructions given by the Property Management Committee Chairman regarding which gates and roads are to be used to access the property.

It is the responsibility of the hirer to control access to the Hall and its grounds. In a situation where unwanted uninvited persons present themselves, the hirer must take steps to resolve the situation - if necessary, by summoning the Police and contacting the Property Management Committee Chairman.

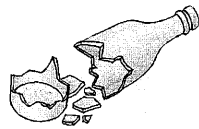
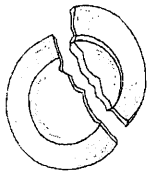
415 Oaks Road Carrick, Tasmania 7291

Damage & Liability

Any damage must be reported to the Property Management Committee Chairman.

The Hirer shall be responsible for the costs of making good any loss or damage to property, walls of buildings, furniture, equipment, fittings, appliances.

The Rural Youth Organisation of Tasmania accepts no responsibility for any injury or damage sustained to any person or property associated with the hire of Rural Youth Function Centre (Hall) and Quercus Rural Youth Park property.



Cleaning

The flowing areas must be cleaned appropriately. All cleaning equipment and supplies can be found in the kitchen storeroom.

Main Hall & Meeting Room – Vacuumed, windows cleaned if necessary.

Dance Floor - Mopped

Kitchen – Floor mopped, Sinks & benches wiped down, all cooking equipment cleaned.

Bar - Floor mopped, Sinks & benches wiped down.

Toilets - Floor mopped, Sinks & benches wiped down

Paths – Swept clean

Gardens / grounds – All rubbish including cigarette butts, disposed of properly

Cutlery / Crockery / Glassware – Washed in hot water and detergent.

Ashtrays - Empty appropriately

